



STUDENT INFORMATION

Last Name:	First:	M.I.
Citizenship:	GMU ID No.	
House No.	Street:	State/Province
Zip Code/Postal Code	Country	Tele No.
Cell No.	Email:	

VERIFICATION DETAILS

I, student identification number..... am hereby requesting that Greenheart Medical University release a letter of completion to the address below.

I completed my Exit Examination in the month of _____, 20_____.

This form is being used for the following purpose:

Employment Internship Other

Name, address, email or fax number this letter should be addressed and sent to:

The information stated above by me, (student name) is hereby true and correct.

This form was filled to the best of my capabilities and serves the purpose for my letter of completion.

Student's Signature: _____

Date: _____



FOR OFFICIAL USE ONLY

Admission's Office: _____ Date: _____ Status: Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Remarks: _____ _____ _____	Bursar's Office: _____ Date: _____ Status: Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Remarks: _____ _____ _____
Dean's Office: _____ Date: _____ Status: Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Remarks: _____ _____ _____	Registrar's Office: _____ Date: _____ Status: Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Remarks: _____ _____ _____

IMPORTANT

- This form must be completed and submitted to the Registrar's office for student's enrollment verification status for the current academic semester and NOT future semester enrollment.
- The letter will include information on student's name, status, academic program level and anticipated graduation date.
- If any additional document (s) is required, then student can submit in lieu of Enrollment Verification Request.
- The information will not be released without student's signature and will only be issued if they have met their financial obligations and is in good standing with the university.
- The cost of a Letter of Completion costs GYD 2000.00 and must be paid to Admission's office along with submission of request form. **PROCESSING TIME IS 7-14 WORKING DAYS UPON SUBMISSION OF REQUEST.**